



GENEVA ACADEMY

Distinctive Classical Christian Learning

Mandatory Service Hours

Geneva Academy depends upon the participation of its families to support special events and enrich day-to-day academics. Tuition alone does not cover the many expenses of running a private school. To ensure the quality of education at Geneva Academy, the school asks each family to commit to volunteer 25 hours of service. Families receiving tuition assistance are asked to give 50 hours of service.

There are many opportunities to serve. Some examples are chaperoning classes on field trips, maintaining the classrooms, installing equipment, organizing events, lending technical assistance, painting classrooms and furniture, and teaching unique classes.

Geneva Academy recognizes that direct involvement may be very difficult for some families to arrange. In lieu of service hours, families may elect to make a minimum tax deductible donation of \$20 per service hour.

In addition to parents, all adult family members are welcome to participate in volunteer service hours; those hours are applied to the annual tally.

Each family will maintain a log of their service hours. These logs will be collected by the Office Manager at the end of each quarter. Families that have not completed the mandatory service by the end of the school year will be billed in June at the rate of \$20 per hour of service due.

Opportunities to serve will be communicated to parents by room parents, teachers, the school office. Any questions may be addressed to the Headmaster.

Service activities may include:

- Teacher/Staff Support
- Classroom Support
- Driving for field trips
- Preparing items for instructional support
- Facility Maintenance (Painting, Landscaping, etc.)
- Support and Organize School Events (Open Houses, Reformation Day Parent Orientation, etc.)
- Organizing School Fundraisers (Auction, 3 Gun, Wreath Sales, etc)
- Tasks or membership in special Board Committees (Marketing, Uniform, etc.)
- On site cooking/meal prep for special events (at home food preparation for birthday celebrations or class parties does not count towards service hours).

Service Hour logs are available in the office or on ParentsWeb.